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Letter to SEAALL Officers regarding SEAALL Institute, March 26, 1973

Peyton Neal Jr.

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M E M O R A N D U M

TO: SE Chapter Regional Institute Faculty
Officers of SE Chapter

FROM: Peyton R. Neal, Jr.
Program Director

DATE: March 26, 1973

RE: STATUS REPORT FOR APRIL PROGRAM

As of this date, we have received a total of 65 registrations for the Atlanta program on April 5 - 7. The breakdown is as follows:

32 people will attend both programs
18 people will attend only the Class K workshop
15 people will attend only the Administrators program

At this time, we do not contemplate accepting any more registrants for the Class K Workshop (alone); and only a small number (up to five) of additional people for the Administrators program. In the event that these last registrants wish to attend "both" programs, they will be admitted.

We have been fortunate in securing excellent sponsorships for this event, as follows:

The Thursday morning faculty planning breakfast will be sponsored by JEFFERSON LAW BOOK COMPANY;

The afternoon coffee breaks on Thursday and Friday will be sponsored by the DOBBS BROTHERS BINDING COMPANY;

The morning coffee breaks on Friday and Saturday will be sponsored by THE MICHIE COMPANY;

The buffet luncheon on Friday, which will be a "joint" gathering for both program - participant groups will be sponsored by the INFORMATION DYNAMICS CORPORATION;

The reception for participants, to be held in conjunction with a tour of the new Emory University Law School will be sponsored by THE HARRISON COMPANY.

I have enclosed a list of registrants for this program. The marginal notations indicate if they have applied for both programs (B); only the Administrators program (A); or, only the Class K Workshop (W).

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I have also prepared two sets of biographical information sheets from material submitted with applications forms, and am forwarding ONE SET to PAT PIPER and ONE SET to DICK HUTCHINS. I ask that Pat forward her set via AIR-SPECIAL DELIVERY to Paul Willis; and, that Dick forward his to Carl Kenyon. This will give each of the faculty an opportunity to see the basic information requested of registrants.

I must say that this Institute has developed into an excellent program of Continuing Education for Law Librarianship and we will have some excellent participants.

We plan to distribute a copy of a 12 page bibliography of materials on Cataloging & Classification, prepared by Pat Piper and her staff. I expect Carl Kenyon to bring some informational material from the Library of Congress. In addition, Lolly Gasaway and Sally Wiant are preparing "problem" materials for the K Workshop.

We will have a minimum of formality at this program. There will be a registration table, where name tags will be prepared and necessary tickets distributed to participants.

Room reservations have been made and the faculty transportation from the airport to the motel has been taken care of. All faculty members either have tickets in hand (issued from my office,) or have made separate arrangements.

A small allowance has been made for meals and incidental expenses of faculty members and you should submit your receipts to me for reimbursement. (I will forward everything through Chapter President Von Allmen to Treasurer Kitchen, and checks should be forthcoming; room charges will be taken care of by the Chapter, as well). Since this is NOT A PROFIT MAKING venture, we simply ask that each of you be conservative.

I should also like to suggest you each keep in mind the possible publication of some record of this program in a future issue of the Law Library Journal, although no formal recording of presentations is planned by me.

This will be my last regular communication. I hope to see each of you in Atlanta. If you have last minute questions, I shall not depart Lexington until the morning of April 3rd.

PRNjr/hwf
Enclosure

B	ALLEN, Merle B. Mississippi State Library New Capitol Building P. O. Box 1040 Jackson, Mississippi 39205	W	CSAKY, Susan D. (Mrs.) University of Kentucky Law Library Lexington, Kentucky 40506
A	BAILEY, James F. Wayne State University Arthur Neef Law Library 468 W. Ferry Mall Detroit, Michigan 48202	A	DEE, Matthew F. Ohio State University 1659 North High Street Columbus, Ohio 43210
B	BAYITCH, Mileva (Mrs.) University of Miami Law Library P. O. Box 8087 Coral Gables, Florida 33124	A	DOLAN, Janet (Ms.) Lawyers Joint Law Library 3930 IDS Tower Minneapolis, Minnesota 55402
A	BRENNAN, David K. University of Alabama Law Library P. O. Box 6205 University, Alabama 35486	B.	EDELMAN, Gayle S. De Paul University Law Library 25 East Jackson Boulevard Chicago, Illinois 60604
B	BRATTON, Mrs. Carol M. Cincinnati Law Library Association 601 Court House Cincinnati, Ohio 45202	W	FARRELL, Antoinette D. Charles A. Dana Law Library Stetson University Law School 1401 61st Street, S. St. Petersburg, Florida 33707
B.	BRYANT, Johanne C. Centralized Processing Center, Mississippi Library Commission 810 West Capitol Jackson, Mississippi 39203	B	FITCH, Mabel B. Cumberland School of Law Library Samford University 800 Lakeshore Drive Birmingham, Alabama 35209
W	BUNNER, Mary K. University of Kentucky Law Library Lexington, Kentucky	W	FORTENBERRY, Ann University of Alabama Law Library Box 6205 University, Alabama 34586
W	BURGE, Jo-Lynn S. Walter F. George School of Law Library Mercer University Macon, Georgia 31207	B	GARLAND, Peter J. Vanderbilt University Law Library Nashville, Tennessee 37203
W	CHANG, Ivy (Mrs.) New England School of Law Library 126 Newbury Street Boston, Massachusetts 02116	W	GOODWIN, Elaine M. Alabama Supreme Court Judicial Building, Capitol Montgomery, Alabama 36104
A	CHANIN, Leah F. Mercer University Macon, Georgia 31207	A	GREEN, Mary Polk Vanderbilt Law Library Nashville, Tennessee 37203
B	CLARK, Margaret Milam Washington College of Law Library The American University Washington, D. C. 20016	B	GRIBBIN, Lenore S. (Mrs.) Law Library of Louisiana 100 Supreme Court Building New Orleans, Louisiana 70112
B	COX, Mary Frances (Mrs.) Tennessee Valley Authority Law Library 315 New Sprinkle Building Union Avenue Knoxville, Tennessee 37902	W	HORTON, Margaret J. University of Alabama Law Library Box 6205 University, Alabama 35486

- B HUTCHERSON, Penelope C.
Mississippi State Library
P. O. Box 1040
Jackson, Mississippi 39205
- B IRVINE, Stanley G.
University of Chicago Law School Library W
1121 East 60th Street
Chicago, Illinois 60637
- B JEFFERS, Pamela R.
Circuit Court for Prince George's
County Law Library
Box 580
Upper Marlboro, Maryland 20870
- B JONES, Cheryl
Indiana University Law Library
Indiana University
Bloomington, Indiana 47401
- A JORDAN, Milton D.
Wender, Murase & White
350 Park Avenue
New York, New York 10022
- B KOSLOV, Marcia J.
Missouri Supreme Court Library
Supreme Court Building
Jefferson City, Missouri 65101
- W. KWON, Peter D.
Law School Library
University of Georgia
Athens, Georgia 30601
- W LEICHNER, Lauren
University of Kentucky Law Library
Lexington, Kentucky 40506
- B LYNCH, Nora
Wayne State University Law Library
468 West Ferry
Detroit, Michigan 48202
- B MANUEL, Melbarose H. (Mrs.)
Southern University Law Library
Southern University
Baton Rouge, Louisiana 70813
- B MAY, Katherine L. (Mrs.)
Cordell Hull Law Library
Cumberland School of Law
Samford University
800 Lakeshore Drive
Birmingham, Alabama 35209
- B METZ, Diane B. (Ms)
Kutak, Rock, Cohen, Campbell & Peters
600 Woodmen Tower
Omaha, Nebraska 68102
- MORSE, Anita L.
University of Kentucky
College of Law
Lexington, Kentucky 40502
- A MULINIX, Martha G. (Mrs.)
Library for Smith, Currie & Hancock
1400 Fulton National Bank Bldg.
Atlanta, Georgia 30303
- A MURRAY, William R.
University of Alabama Law Library
Box 6205
University, Alabama 35486
- B NIXON, Patricia D.
Sutherland, Asbill, & Brennan
3100 First National Bank Tower
Atlanta, Georgia 30303
- B O'NEIL, Julia
May Department Stores Company
Information Center
611 Olive Street
St. Louis, Missouri 63101
- A PAGES, Jose R.
University of Georgia Law Library
Athens, Georgia 30601
- W PETIT, Michael
White Law Library
Catholic University of America
Leahy Hall Room 102 C
Washington, D. C. 20017
- B PETIT, Patrick
White Law Library
Catholic University of America
Leahy Hall Room 102 C
Washington, D. C. 20017
- B PILLAU, Estra R.
Broward County Law Library
444 County Courthouse
Fort Lauderdale, Florida 33301
- W. PINE, Connie S.
University of Tennessee Law Library
1505 Cumberland
Knoxville, Tennessee 37916

W	PEARSON, Frederic University of Kentucky Law Library Lexington, Kentucky 40506	B	TSENG, Henry Capital University Law School Library 2199 E. Main Street Columbus, Ohio 43209
B	REAVES, Alice C. North Carolina Supreme Court P. O. Box 1841 Raleigh, North Carolina	A	VON ALLMEN, Pearl W. (Mrs.) University of Louisville School of Law Library Louisville, Kentucky 40208
W	SANDVIK, Karin (Mrs.) University of Kentucky Law Library University of Kentucky Lexington, Kentucky 40506	B	WALLEN, Regina T. Northwestern University School of Law Library 357 East Chicago Avenue Chicago, Illinois 60657
W	SHAPIRO, Joyce University of Tennessee Law Library 1505 W. Cumberland Avenue Knoxville, Tennessee 37916	B	WATSON, Clara Mississippi State Law Library Box 1040 Jackson, Mississippi 39205
B	SHAW, Vivian (Mrs.) Bar Library Association Jackson County Court House 8th Floor, 415 East 12th Street Kansas City, Missouri 64106	W	WAY, Angelina Emory University Law Library Atlanta, Georgia 30322
A	SOKOL, Evelyn Hofstra University School of Law Hempstead, New York 11550	A	WOODARD, J. Lamar Stetson University College of Law Charles A. Dana Law Library 1401 61st Street South St. Petersburg, Florida 33707
B	STEVENS, Christine L. (Mrs.) I. U. Indianapolis Law School Library 735 West New York Street Indianapolis, Indiana 46202	A	YOUNGER, William C. Alabama Supreme Court Library Judicial Building, Capitol Montgomery, Alabama 36104
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B	THOMPSON, Wilma L. (Mrs.) Washoe County Law Library, Courthouse Reno, Nevada 89501		
A	TRELLES, Oscar M., II University of Toledo Law Library 2801 West Bancroft Street Toledo, Ohio 43606		